



City of Asheville  
Bele Chere Festival  
Postcard Request for Bid Form

The City of Asheville Parks, Recreation and Cultural Arts Department, Festivals Division is requesting bids for the following:

PURCHASE OF 500 POSTCARDS

- Full color image of the 2010 Bele Chere artwork
- Dimensions: 4 ¼ x 6 inches
- Full Color
- Paper Type: Carolina 80lb C1S or comparable
- Double Sided

Please use the bid sheet that we have provided. Postcards will need to be delivered to Asheville, NC no later than May 26<sup>th</sup>. This bid will be awarded on the following criteria: quality of work, price of bid, three positive references, and ability to meet delivery.

**All bids must be received by Friday, April 30<sup>th</sup> at 12 p.m.** Bids must be mailed, emailed or faxed to:

Stacey Witkowski  
Bele Chere Festival  
PO Box 7148  
Asheville, NC 28802  
Fax: 828-259-5689  
Email: [switkowski@ashevillenc.gov](mailto:switkowski@ashevillenc.gov)

If you have any questions regarding this quote, contact  
Stacey Witkowski at 828-259-5689.

**BELE CHERE 2010  
POSTCARD BID**

**DESCRIPTION:**

Printing of 500 Postcards

- Full color image of the 2010 Bele Chere artwork
- Dimensions: 4 1/4 x 6 inches
- Ink: Full Color
- Paper Type: Carolina 80lb C1S or comparable
- Double sided

Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Price Per Postcard: \$\_\_\_\_\_

Total Additional Print Charges (if any): \$\_\_\_\_\_

Total Additional Rush Charges (if any): \$\_\_\_\_\_

Total Additional Shipping Charges (to ship/deliver to Asheville, NC) \$\_\_\_\_\_

Any Additional Charges Not Listed Above \$\_\_\_\_\_

Explanation: \_\_\_\_\_

**TOTAL COST:** \$\_\_\_\_\_

\*Please list three references of similar orders (500 or more postcards):

<u>Company</u>	<u>Contact Name</u>	<u>Phone</u>	<u>E-Mail</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Signature: \_\_\_\_\_ Date: \_\_\_\_\_